EzTraxx Login Information

Because EzTraxx is a web-based application, administrators and users can login to their sites anytime, anywhere. In addition, login features can be customized to fit your unique needs. For instance, the login site default can be set so that it is user-friendly for those who know their usernames and passwords and those who do not (see following pages for more information). We also offer the functionality of having users complete and/or modify their user information once they successfully login. This helps maintain the integrity of records and data while not adding to administrative responsibility.

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1. Administrative Login

- Visit the ProTraxx Homepage - [www.protraxx.com](http://www.protraxx.com)
- Click the **LOGIN** button.

The **LOGIN** page will now be displayed.

- **Type** in your **User Name** and **Password**. (If you have forgotten this information, click the **Forget your username/password?** link at the bottom of the page, and this information will be sent to your email.
- **Click** the **Login Here** button.

The Homepage will now be displayed.
2. User Login – You know Your Username and Password.

Visit the ProTraxx Home Page: [www.protraxx.com](http://www.protraxx.com)

- Enter your **User Name** and **Password** in their respective fields.
- Click the **Login Here** button.

Note: If you have forgotten your user name/password information, click the [Forget your username/password?](http://www.protraxx.com) link to retrieve it.
3. User Login – Retrieve Username and Password

Visit the ProTraxx Home Page: www.protraxx.com

- Click the Forget your username/ password? link to retrieve your username/password information.

- Enter your email address.
- Click the SEND PASSWORD button.

You will receive the message that your login information has been sent to your email. Open your email, retrieve your login information, and log back into the ProTraxx site.