

Health, Safety & Wellness Committee Meeting Minutes
Tuesday, December 6, 2016
Board Room A – Central Office

Attendees: Nick Aldi, Karen Clancy, Max Cohen, Cindy Martinez, Marney Reardon, Marian Ritter, Peter Staye, Debbie Streeter, Janice Uerz, Kim Boerner-Mercier

Karen Clancy called the meeting to order at 4:03 p.m.

The minutes of the Health, Safety & Wellness Committee meeting on September 27, 2016, were accepted and approved and will be posted on the Board of Education web site. Motion to accept by Janice Uerz, seconded by Peter Staye, approved with 1 abstention.

Old Business:

- 📁 Flu clinic 2016 participation: 210 people received vaccinations
- 📁 Wellness Events participation:
 - Zumba Class: 26 signed up, 10-15 people came each week
 - Salsa Class: 34 signed up, 26 are coming each week
 - Walk/Run Log: 31 signed up and have logged 70,000 hours
 - Local Martial Arts Center is offering free classes to employees
- 📁 Training Updates:
 - Non-certified climate training is being planned
 - Initial Food Service training with Christa Perkins went well, another training session is scheduled for a future date
 - MCC Noon Aide training will be expanded to include all noon aides
 - Climate/Safety Meetings should be held at each building
- 📁 Worker's Compensation Data:
 - Terri Smith provided summary of the worker's compensation claims between September 1, and November 30, 2016. There had been 71 claims for the district, the majority were the result of physical assault.
 - Janice and Max Cohen shared the observation that social media is decreasing the warning window and impacting the crowd behavior during a conflict.
 - Matt Geary will be invited to start the conversation about how to manage these types of situations.
- 📁 "Tools for Schools" program:
 - This is part of the school safety committee and should include at least the school nurse, principal, head custodian and HVAC representative.
- 📁 School Safety Plans:
 - Plans have been sent out for review, a mixed response was received; the state report was submitted on time.

- 3 signatures are pending on the plans.
- The digital radios seem to be working.
- Installation of a radio at First Student needs to be in place in the event of an incident when students need to be transported to an alternate location.
- The first responder kits need to be consistent across the district.
- School Wellness Policy was approved at the November 28, 2016, Board of Education meeting.
- Background check/fingerprint and criminal history policy was tabled at the November 28, 2016, Board of Education meeting.

New Business:

- 📁 Safety Teams:
 - Survey of teachers and other staff to see if they know the safety and security protocols and procedures. It was suggested that principals be surveyed first.
 - A reminder will be included in the District Leadership Notes to hold safety meetings regularly at each school
 - An emergency channel for lockdown drills is needed for communication.
 - Discussion of how to get people to follow the process and procedures. A PD session on safety tests and exercises will be recommended to Matt Geary.
- 📁 Martin School issues reported by Max, pictures are attached; Peter will investigate:
 - There are a self-contained classroom and a kindergarten room with access to the outside without the ability to get back in.
 - Light posts along the walkway have been damaged at the base.
- 📁 Smoothies were discussed and Marney Reardon recommended not offering these as the nutrition is not very good.
- 📁 Self-defense training while a good suggestion requires continuing classes to maintain the training. As part of this discussion point, the following issues were identified:
 - What are adults to do during a fight?
 - How are gangs to be recognized?
 - There are several weak access points at MHS and the Power Hour allows for a lot of unsupervised movement in and out of the building.
 - Max is looking into the MOAB program as an option to respond to the self-defense concerns.
- 📁 Committee Structure:
 - Meeting at various schools was suggested as an option for the meetings.
 - Reaching out to the non-attending members to find replacements who will come to the meetings

- ✍ Policies will continue to be reviewed and updated as needed. Max indicated Annex J of the District School Safety Plan provides options for addressing student mental health issues including responding to bullying.
- ✍ Wellness PD options were suggested, including
 - Yoga
 - Massage
 - Building based activities

The next meeting will be on February 8, 2017, 4:00 p.m., at Central Office.

A motion to adjourn the meeting was made by Janice, seconded by Marian Ritter and passed by all.

The meeting adjourned at 5:15 p.m.

Respectfully submitted,

Kimberly Boerner-Mercier
Confidential Secretary