

**Manchester Board of Education
Building and Sites Committee Meeting Minutes
Lincoln Center - Virtual
December 6, 2021**

Committee Member Attendees: David Eisenthal, Richard Kohls, Michael Orsene and Melanie Stefanovicz

Other Attendees: Matthew Geary, Superintendent of Schools; Karen Clancy, Assistant Superintendent of Finance & Management and Lindsey Boutilier, Director of Operations & Athletics

Alliance Construction Grant Projects

The committee was updated as to the status of the projects completed through the Alliance Construction Grant. Projects focused on Manchester High School and Illing Middle School.

MHS Roof & Other Schools Roof Projects

The MHS pool roof grant application will be submitted to the State in the next month or so. The work will take place in the Spring 2021. Most other school roof replacements have been addressed or will be addressed through school construction projects. All school roofs have been inspected and repairs were made and will continue to be addressed as necessary. Illing Middle School will need to be considered for replacement in the not too distant future.

MHS Gym Floor

The MHS gym floor has been replaced. The work is complete and we are very pleased with the final product.

Central Office Modular Expansion

Permits for the portable unit for Central office have been approved and received. Electrical work will be scheduled this month and the unit will be installed mid to end of January.

555 Main Street (Adult Ed and Welcome Center)

We are looking to move The Welcome Center out of 555 Main Street. The firehouse located on the Cheney-Bennet campus was a consideration but has been determined as cost prohibitive. We will continue to look for options.

Energy Efficiency Upgrade and Solar Panel Projects

These two town initiated projects are underway. We will continue to update the Board as to status.

Buildings & Grounds Staffing

A new Maintenance Technician Supervisor position has been created for accountability and oversight of the trades work in the district. Lead Maintainer roles have also been created for each of the trades which will provide additional oversight.

Classroom Space Projects

Additional classroom space has been created at Highland Park Elementary School and Bennet Academy based on school needs. Additional classroom space is in the process of being created within Illing Middle School.

Manchester Middle Academy at Washington

We have a shared responsibilities agreement in place with the Town for maintenance and custodial services of this building.

Verplanck Water Intrusion

Verplanck Elementary School has experienced a number of water intrusion issues. We are working with TSKP and a contractor to address the issues.

Respectfully Submitted,

Karen L. Clancy

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Assistant Superintendent of Finance & Management

