

**Manchester Board of Education
Building and Sites Committee
Washington Elementary School
Main Conference Room
April 8, 2015**

Attendees: Neal Leon, Michael Crockett, Carl Stafford, Mary-Jane Pazda, Matt Geary, Karen Gray, Pat Brooks

Mrs. Gray shared building repair needs at Washington Elementary School. With the Manchester Public Schools 2025 renovation plan, the school is scheduled to close in the Fall of 2020, however, maintenance is still needed to keep the building in shape to educate students for the next 5 years. Painting, carpet replacement and ceiling tile replacements are on the repair list.

Mr. Geary and Mrs. Brooks shared with the Committee the need to transfer funds within the FY2014-2015 Board budget to cover the cost, \$232,387.20, for network switches under the security project. Funding for the security project has been authorized for \$2,400,000, however the project is over budget and the new switches must be installed as part of the project. With the June 30, 2015, deadline for all expenses under the grant to be paid in order to receive reimbursement, a purchase order must be issued as soon as possible. Mrs. Brooks will prepare a transfer of funds request to go to the full Board for approval at the April 27, 2015, meeting. Transfers from the balance in the line items for the Facilities Director's salary and benefits, as well as transfers from IT contracted services, repairs and telephone and funds from capital projects will cover the balance. However, the use of these funds will prevent the district from completing end-of-the-year capital projects.

The Committee discussed the need for a playscape for the 5th/6th Grade Academy. The consensus was that a playscape is needed and will be installed at the academy.

Mrs. Brooks informed the Committee that the Robertson Elementary portables need to be replaced. They are approximately 15 years old and repairing them is not cost effective. Mrs. Brooks will be issuing a Request for Proposals for new or refurbished units so that a decision can be made on whether to replace them or not.

Interviews for the Facilities Director position will be held tomorrow, April 9, 2015, and finalist(s) interviews, with the Committee, will be held in May.

The next meeting will be held at 5:30 p.m. on Thursday, May 7, 2015, at Verplanck Elementary School.

Respectfully submitted,



Patricia F. Brooks
Assistant to the Superintendent
Finance and Management