

**MANCHESTER BOARD OF EDUCATION**  
**REGULAR MEETING**  
**MONDAY, MARCH 25, 2019**  
**LINCOLN CENTER, MANCHESTER, CT**

**Personnel & Finance Committee Mtg.  
Board of Education Meeting**

**5:30 P.M. - Directors' Rm.  
7:00 P.M. - Hearing Rm.**

**A. OPENING**

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Secretary's Welcome
- 4) Board of Education Minutes 3-11-19 A - 4

**B. COMMITTEE REPORTS – None**

**C. CONSENT CALENDAR**

- 1) Personnel Information C - 1
- 2) Establish an appropriation for FY19/20, for the Manchester Head Start in the amount of \$1,233,302 C - 2
- 3) Establish an appropriation for FY19/20, for the Manchester Head Start Training and Technical Assistance, in the amount of \$5,312 C - 3
- 4) Establish an appropriation for FY19/20, for the Enfield Head Start, in the amount of \$857,746 C - 4
- 5) Establish an appropriation for FY19/20, for the Enfield Head Start Training and Technical Assistance, in the amount of \$11,137 C - 5

**D. REPORT FROM STUDENT REPRESENTATIVE –**

- 1) Student Representatives Patrick Doherty and Krista Myrie

**E. PUBLIC COMMENTS (any item before the board)**

**F. SUPERINTENDENT'S REPORT**

- 1) Closer Look at District Assessments - STEAM - Mrs. Pari Ghetia, Director Teaching/Learning - STEAM
- 2) Manchester High School Update - RISE/Barr - Mrs. Katelyn Miner, Principal F - 2

**G. UNFINISHED BUSINESS - None**

**H. NEW BUSINESS - None**

**I. PUBLIC COMMENTS - (comments limited to items on tonight's agenda)**

**J. COMMUNICATIONS - None**

**K. ITEMS FOR FUTURE AGENDAS**

- Monday, April 8, 2019** MRA School Improvement Plan
- Monday, April 22, 2019** Update on Equity Informed School Climate Assessment
- Wednesday, May 8, 2019** Budget Workshop #1 - Room 293 - MHS
- Monday, May 13, 2019** Adult Education Update
- Wednesday, May 15, 2019** Budget Workshop #2 - Room 293 - MHS

**L. ADJOURNMENT**

*Welcome to the Manchester Board of Education meeting. Observers are always welcome. The following instructions are to assist those who wish to speak during the Public Comment session(s):*

- 1) Print your name and address on the sign-in sheet at the podium for accurate record keeping.*
- 2) State your name and address for the record. Students state name only.*
- 3) First Session: Three minute time limit for any item that may come before the Board. Listen for the bell.*
- 4) Second Session: Comments must be limited to items on the Board's agenda for this meeting. The Board Chair has the discretion to limit comment time.*
- 5) Written statements may be substituted for Board members if time runs out for speaker.*
- 6) Immediate replies to questions/concerns should not be expected (Board Chair/Superintendent's discretion).*
- 7) Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language. Board of Education Policy #1220.*

**PERSONNEL ACTION**

**APPOINTMENTS**

**RESIGNATIONS**

Ms. Shari Maltby, School Social Worker at Buckley and Bowers Elementary Schools, has submitted her letter of resignation effective March 22, 2019. Ms. Maltby has been with Manchester Public Schools since October 3, 2016. It is recommended that her resignation be approved.

Ms. Magdalena Mundy, Grade 2 Teacher at Waddell Elementary School, has submitted her letter of resignation effective at the end of the 2018-2019 School Year. Ms. Mundy has been with Manchester Public Schools since August 29, 2011. It is recommended that her resignation be approved.

Town of Manchester  
Board of Education

**To:** Manchester Board of Education

**From:** Matthew Geary, Superintendent of Schools

**Subject:** Item for Appropriation Manchester Head Start  
FY 19-20

**Date:** March 15, 2019

**Background:** The Manchester Board of Education receives an annual grant from the Federal Government in order to provide operating funds for the Manchester Head Start program. This award is for the period 3/1/19-2/29/20.

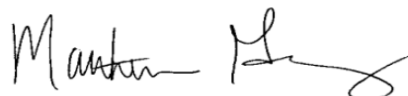
**Discussion/Analysis:** These funds are used to prepare three and four-year-old students for kindergarten.

**Financial Impact:** Grant funds cover 80% of the cost of implementation for this program, with the remaining 20% coming from the Manchester Board of Education, in the form of real dollars and in-kind services.

**Other Board/Commission Action:** None

**Recommendation:** The Superintendent recommends that the Board of Education request the Board of Directors to create the Manchester Head Start appropriation for fiscal year 2019-2020 in the amount of \$1,233,302.

**Attachments:** None.



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Matthew Geary  
Superintendent of Schools  
Manchester, Connecticut  
March 25, 2019

Town of Manchester  
Board of Education

**To:** Manchester Board of Education  
**From:** Matthew Geary, Superintendent of Schools  
**Subject:** Item for Appropriation Manchester Head Start Training FY 19-20  
**Date:** March 15, 2019

**Background:** The Manchester Board of Education receives an annual grant from the Federal Government in order to provide operating funds for the Manchester Head Start program's Training and Technical Assistance activities. This award is for the period 3/1/19 - 2/29/20.

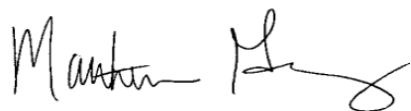
**Discussion/Analysis:** These funds are used to pay for the various training activities for all certified and non-certified staff.

**Financial Impact:** Without these supplemental funds, Head Start would be forced to take already scarce funds from its program operating budget.

**Other Board/Commission Action:** None

**Recommendation:** The Superintendent recommends that the Board of Education request the Board of Directors to create the Manchester Head Start Training and Technical Assistance appropriation for the fiscal year 2019-2020 in the amount of \$5,312.

**Attachments:** None



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Matthew Geary  
Superintendent of Schools  
Manchester, Connecticut  
March 25, 2019

Town of Manchester  
Board of Education

**To:** Manchester Board of Education  
**From:** Matthew Geary, Superintendent of Schools  
**Subject:** Item for Appropriation Enfield Head Start FY 19-20  
**Date:** March 15, 2019

**Background:** The Manchester Board of Education receives an annual grant from the Federal Government in order to provide operating funds for its delegate, the Enfield Board of Education's Head Start Program. This award is for the period 3/1/19- 2/29/20.

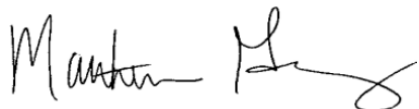
**Discussion/Analysis:** These funds are used to prepare three and four-year-old students for kindergarten.

**Financial Impact:** Grant funds cover 80% of the cost of implementation for this program, with the remaining 20% coming from the Enfield Board of Education, in the form of real dollars and in-kind services.

**Other Board/Commission Action:** None

**Recommendation:** The Superintendent recommends that the Board of Education request the Board of Directors to create the Enfield Head Start appropriation for fiscal year 2019-2020 in the amount of \$857,746.

**Attachments:** None



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Matthew Geary  
Superintendent of Schools  
Manchester, Connecticut  
March 25, 2019

Town of Manchester  
Board of Education

**To:** Manchester Board of Education  
**From:** Matthew Geary, Superintendent of Schools  
**Subject:** Item for Appropriation Enfield Head Start Training FY 19-20  
**Date:** March 15, 2019

**Background:** The Manchester Board of Education receives an annual grant from the Federal government in order to provide operating funds for its delegate, the Enfield Board of Education's Head Start Training and Technical Assistance activities. This new award will be for the period 3/1/19 - 2/29/20.

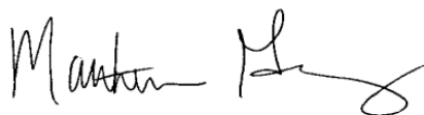
**Discussion/Analysis:** These funds are used to pay for the various training activities for all certified and non-certified staff.

**Financial Impact:** Without these supplemental funds, Head Start would be forced to take already scarce funds from its program operating budget.

**Other Board/Commission Action:** None

**Recommendation:** The Superintendent recommends that the Board of Education request the Board of Directors to create an Enfield Head Start Training and Technical Assistance appropriation for the fiscal year 2019-2020, in the amount of \$11,137.

**Attachments:** None



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Matthew Geary  
Superintendent of Schools  
Manchester, Connecticut  
March 25, 2019



# **MHS Updates**

**BOE Meeting, March 25, 2019**



RISE

Partnership

Principles

- Student Outcomes
- Educator Empowerment
- Network Community
- Data Culture
- Systems Alignment
- Growth Mindset

# RISE by 5 Strategies - Conditions for Success

1. Summer Transition Programs:
  - Engage Middle School in data review
  - Summer 2020 - 20% of rising ninth graders
  - Summer Bridge Program

# RISE by 5 Strategies - Conditions for Success

2. On Track Data Teams
  - Weekly Time in Team Meetings
  - PD related to On-Track Strategies
  - Access to RISE Data Tool

## RISE by 5 Strategies - Conditions for Success

3. On-Track Coordinators, On-Track Conferences
  - Work with RISE to secure two On-Track Coordinators to support caseloads of 60 freshmen each
  - Engage all Grade 9 students in on-track conferences at least twice during the 2019-20 school year

# EVERY STUDENT SEEN AND KNOWN

## Sample Dashboard: Student Profile

<b>NAME</b> Academy Email Address Mailing Address Phone Number	<b>MANCHESTER HIGH SCHOOL</b> <b>CLASS OF ####</b>	
	<b>I DREAM TO ONE DAY...</b> (Describe a goal, passion, or dream you hope to fulfill and the reason why you are working hard each day at MHS)	
<b>MY STRENGTHS ARE...</b> <ul style="list-style-type: none"> <li>Critical Thinking</li> <li>Problem Solving</li> <li>Creative and Innovative Thinking</li> <li>Collaboration</li> <li>Communication</li> <li>Self-Direction and Process Monitoring</li> <li>Cultural / Global Competence</li> <li>Civic and Social Behavior</li> </ul>	<b>AS EVIDENCED BY...</b> <ol style="list-style-type: none"> <li>When is a time you've done / built something you are proud of?</li> <li>When have you solved a problem in school / life? How did you do this?</li> <li>What are some things you've done at this school that could launch a career or hobby?</li> <li>Describe a time you made a difference for another person.</li> <li>How have you made MHS a better place?</li> </ol>	
These are our capacities from our vision of a graduate at MHS. Of these 8, which do you think are your greatest strengths so far? How many of these capacities can you evidence with something you are proud of while here at MHS?		
<b>WHO I AM...</b>		
<b>IN MY CLASSES</b>	<b>IN MY SCHOOL</b>	<b>IN MY HOME/COMMUNITY</b>
Use this space to list some of your academic achievements / accomplishments. Are there any awards you have received? Are there classes that directly relate to your dream statement above?	Use this space to list your participation and accomplishments in MHS school activities, clubs, sports teams, etc. This is also a great place to showcase times when you have been a leader to your peers!	Use this space to highlight community service you have done for others, external learning you have completed, work experience, job shadows, internships, etc.
<b>WHO KNOWS ME BEST...</b>		
<b>Name</b> Relationship Email Address Phone Number (Opt)	<b>Name</b> Relationship Email Address Phone Number (Opt)	<b>Name</b> Relationship Email Address Phone Number (Opt)

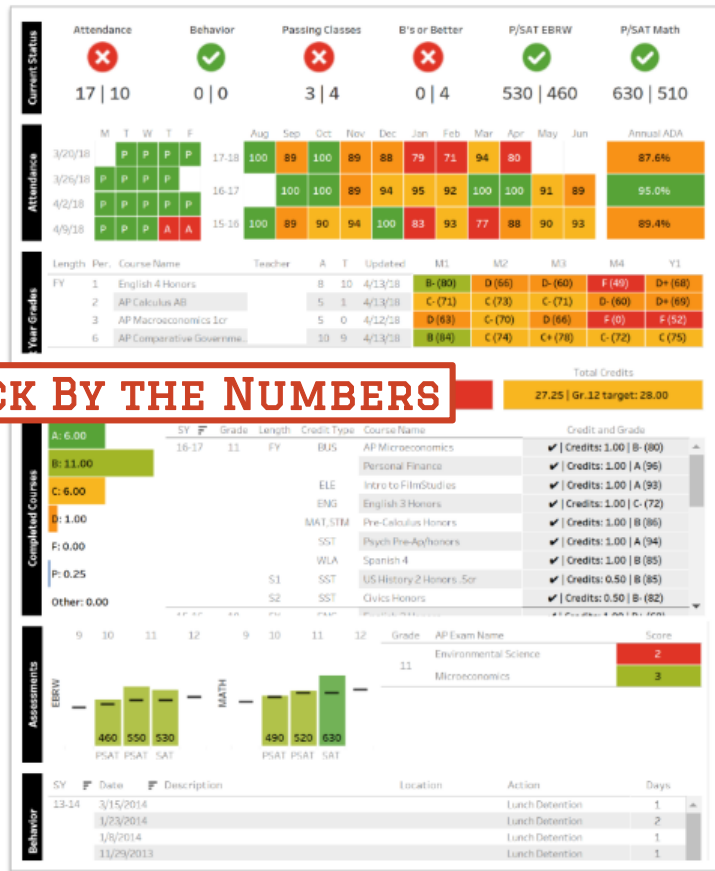
**DREAMS**

**STRENGTHS**

**ON-TRACK BY THE NUMBERS**

**CONTRIBUTION TO COMMUNITY**

**CONNECTION TO ADULTS**



# RISE by 5 Strategies - Conditions for Success

## 4. College and Career Support

- Collaborative review of college and career strategies with RISE staff, and select and pursue one strategic priority in 2019-20.
- Engage counselors in using senior application tracking and exit survey tools, ensuring all seniors graduate with meaningful post-secondary plans

# RISE by 5 Strategies - Conditions for Success

5. Educator-inspired innovations
  - Support educators in pursuing projects through the RISE Innovation Fund

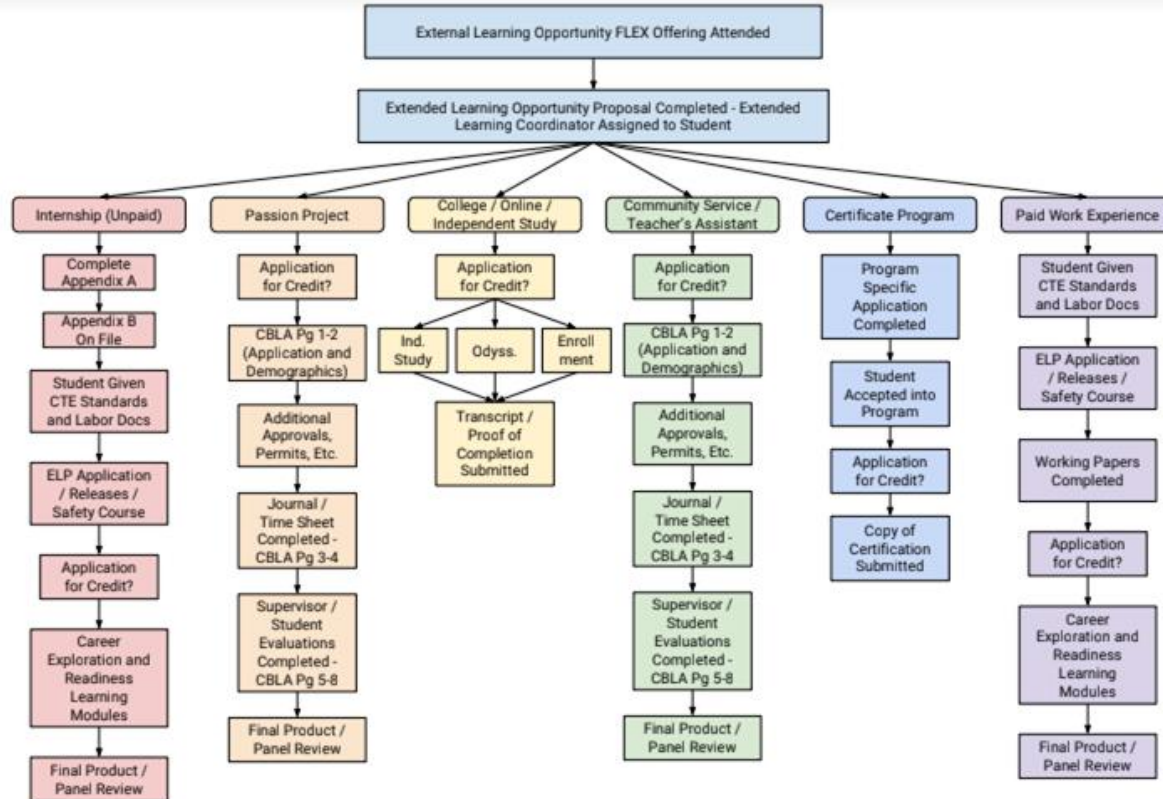
# Barr Grant Update



## Planning Grant has allowed us to:

- Revise External Credit Policy
- Expand Community and Business Partnerships
- Integrate Community Projects and Curriculum
- Revise Freshmen Seminar
- Develop Student Resume Profiles and Provide Feedback
- Explore Alternate Scheduling
- Improve Academy Selection Process

# And Expand Extended Learning :



## **Barr Implementation Grant Proposal**

- **Community and Business Partnerships**
- **Strengths-Based Student Resume Development**
- **On Track Conferencing**
- **Freshman Seminar / Informed Academy Choice**
- **Deepened Academy Experiences - Grade 10**
- **Extended Learning - Grades 11-12**

**Manchester High School**



**BOE Meeting, March 25, 2019**