MANCHESTER BOARD OF EDUCATION
REGULAR MEETING
TUESDAY, FEBRUARY 9, 2016
KENNEDY EDUCATION CENTER

Board Of Education Mtg. 6:00 P.M. – Board Rm. A
Kennedy Education Ctr.

A. OPENING
   1) Call to order
   2) Pledge of Allegiance
   3) Approval of Board of Education Minutes – January 25, 2016

B. CONSENT CALENDAR
   1) Personal Information
   2) Transfer of Funds
   3) Establish and appropriation for FY 15/16 in the amount of $11,397 under
      the Bilingual Education Grant, to be funded by the Connecticut State
      Department of Education

C. COMMITTEE REPORTS - None

D. REPORT FROM STUDENT REPRESENTATIVE - None

E. PUBLIC COMMENTS (any item before the board)

F. SUPERINTENDENT’S REPORT- None

G. UNFINISHED BUSINESS
   1) Action on Recommended Board of Education 2016-2017 Budget
   2) Approval of the Board of Education School Calendars 2016-2017
      and 2017-2018

H. NEW BUSINESS -

I. PUBLIC COMMENTS (comments limited to items on tonight’s agenda)

J. COMMUNICATIONS

K. ITEMS FOR FUTURE AGENDAS

L. ADJOURNMENT
Welcome to the Manchester Board of Education meeting. Observers are always welcome. The following instructions are to assist those who wish to speak during the Public Comment session(s):

1) Print your name and address on the sign-in sheet at the podium for accurate record keeping.
2) State your name and address for the record. Students state name only.
3) First Session: Three minute time limit for any item that may come before the Board. Listen for the bell.
4) Second Session: Comments must be limited to items on the Board’s agenda for this meeting. The Board Chair has the discretion to limit comment time.
5) Written statements may be substituted for Board members if time runs out for speaker.
6) Immediate replies to questions/concerns should not be expected (Board Chair/Superintendent’s discretion).
7) Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language. Board of Education Policy #1220.
PERSONNEL ACTION

RESIGNATIONS

Megan Lacey, Technology Integration Specialist at Manchester High School has submitted a letter of resignation for personal reasons effective the end of business on June 30, 2016. Ms. Lacey has been with Manchester Public Schools since August 30, 2012. It is recommended that her request be approved.

Colleen Deacon, STEM Specialist at Verplanck Elementary School has submitted a letter for resignation for personal reasons effective the end of business on February 29, 2016. Ms. Deacon has been with Manchester Public Schools since August 26, 2013. It is recommended that her request be approved.
Town of Manchester
Board of Education

To: Manchester Board of Education

From: Mr. Matthew Geary, Superintendent of Schools

Subject: Transfer of Funds

Date: January 14, 2016

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2015-2016 Budget.

Discussion/Analysis: Transfer from MHS Guidance Travel/Lodging account to MHS Guidance Computer Supplies and Materials ($450) and General Supplies and Materials ($1,050) accounts. A total transfer of $1,500 is being requested.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2015-2016 Budget.

Matthew Geary
Superintendent of Schools
Manchester, Connecticut
February 8, 2016
JUSTIFICATION (Required Field): To fund the cost of storage cabinets needed for confidential records.

SUBJECT: TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER:

DECREASE In whole dollars only:

$1500 Account # 31061210 5580 Description: Guidance Travel
$____ Account # _____ Description: _____
$____ Account # _____ Description: _____

$1500 TOTAL DECREASE

INCREASE In whole dollars only:

$450 Account # 31061210 5612 Description: Guidance Computer S/M
$1050 Account # 31061210 5610 Description: Guidance General S/M
$____ Account # ____ Description: _____

$1500 TOTAL INCREASE (Must match total decrease)

Accounting Department Only

Board Approval Needed: Yes [ ] No [ ]

Date of Board Approval: ______________

Date Transfer Completed ______________ Name: ___________________
To: Manchester Board of Education

From: Mr. Matthew Geary, Superintendent of Schools

Subject: Transfer of Funds

Date: January 21, 2016

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2015-2016 Budget.

Discussion/Analysis: Transfer from Illing Admin Computer Supplies and Materials account to Illing Admin Contracted Services account. A total transfer of $1,000 is being requested.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2015-2016 Budget.

Matthew Geary
Superintendent of Schools
Manchester, Connecticut
February 8, 2016
**TRANSFER**

Manchester Public Schools  
Manchester, Connecticut

To: Accounting Department  
School: Illing Middle School

Approval Signature:  
Date of Approval: 1/21/16

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**JUSTIFICATION:**  
Funds needed for Author Visit

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**SUBJECT:** TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER

**DECREASE:** ADMINISTRATION

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<th>Description</th>
<th>Computer Supplies</th>
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<tbody>
<tr>
<td>1,000.00</td>
<td>423 53 100 5612</td>
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**INCREASE:** ADMINISTRATION

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<td>423 53 100 5430</td>
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Accounting Department Only

Board Approval Needed: X Yes

Date of Board Approval: 

Date Completed: 

Name: 

C:\Users\b1 Indark\Documents\Budget\2015-2016 Transfers\Admin Transfer for Korman Visit.doc
To: Manchester Board of Education  
From: Mr. Matthew Geary, Superintendent of Schools  
Subject: Transfer of Funds  
Date: January 15, 2016  

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2015-2016 Budget.  

Discussion/Analysis: Transfer from MHS Interscholastic Sports Athletic Supplies and Materials account to MHS Interscholastic Sports Athletic Dues and Fees account. A total transfer of $2,000 is being requested.  

Financial Impact: None  

Other Board/Commission Action: None  

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2015-2016 Budget.  

Matthew Geary  
Superintendent of Schools  
Manchester, Connecticut  
February 8, 2016
Manchester Public Schools
Manchester, Connecticut

To: Accounting Department

Date: 01/15/2016

School: Manchester High School
Principal's Sign: [Signature]
Date of Approval: 01/15/2016

JUSTIFICATION (Required Field): To fund entry fees for sporting events

SUBJECT: TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER:

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<tr>
<th>DECREASE in whole dollars only:</th>
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<tbody>
<tr>
<td>$ 2000 Account # 31461320 5616</td>
<td>Description: Athletic Supplies</td>
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<tr>
<td>$___ Account # ___</td>
<td>Description: ___</td>
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<tr>
<td>$___ Account # ___</td>
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<td>$2000 TOTAL DECREASE</td>
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<td>$___ Account # ___</td>
<td>Description: ___</td>
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<tr>
<td>$___ Account # ___</td>
<td>Description: ___</td>
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<td>$2000 TOTAL INCREASE (Must match total decrease)</td>
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Accounting Department Only

Board Approval Needed: Yes [ ] No [ ]

Date of Board Approval: ____________________________

Date Transfer Completed: ____________________________ Name: ____________________________
Town of Manchester  
Board of Education

To: Manchester Board of Education  
From: Mr. Matthew Geary, Superintendent of Schools  
Subject: Transfer of Funds  
Date: January 25, 2016

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2015-2016 Budget.

Discussion/Analysis: Transfer from Systemwide Library/Media Computer Supplies and Materials account to MHS Software License/Fees account. A total transfer of $515 is being requested.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2015-2016 Budget.

Matthew Geary  
Superintendent of Schools  
Manchester, Connecticut  
February 8, 2016
To: Accounting Department
Date: 11/30/2015

JUSTIFICATION (Required Field):
Money needed to purchase online subscription for library district

SUBJECT: TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER:

DECREASE In whole dollars only:
$ 515.00 Account # 31899222-5612 Description: Computer Supplies
$ Account # Description:
$ Account # Description:

$515.00 TOTAL DECREASE

INCREASE In whole dollars only:
$515.00 Account # 31861222-5535 Description: Online Databases
$ Account # Description:
$ Account # Description:

$515.00 TOTAL INCREASE (Must match total decrease)

Accounting Department Only

Board Approval Needed: Yes\checkmark\ , No\fbox{ }\n
Date of Board Approval: ____________________________

Date Transfer Completed ____________________________ Name: ____________________________
Town of Manchester  
Board of Education

To: Manchester Board of Education

From: Mr. Matthew Geary, Superintendent of Schools

Subject: Transfer of Funds

Date: January 27, 2016

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2015-2016 Budget.

Discussion/Analysis: Transfer from Illing Language Arts Computer Supplies and Materials account to Illing Admin Contracted Services account. A total transfer of $3,679 is being requested.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2015-2016 Budget.

Matthew Geary  
Superintendent of Schools  
Manchester, Connecticut  
February 8, 2016
TRANSFER
Manchester Public Schools
Manchester, Connecticut

To: Accounting Department

School: Ilting Middle School

Approval Signature: [Signature]

Date: 1-20-16

Date of Approval: 1-27-16

JUSTIFICATION:
Funds needed for contracted services.

SUBJECT: TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER

DECREASE: ELA

<table>
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<tr>
<td>3,679</td>
<td>128 53 100 5612</td>
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INCREASE: ADMINISTRATION

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<td>3,679</td>
<td>423 53 100 5430</td>
<td>Contracted Services</td>
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Accounting Department Only

Board Approval Needed: X Yes No

Date of Board Approval: ________________

Date Completed: ________________ Name: ________________
Town of Manchester
Board of Education

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: January 27, 2016

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2015-2016 Budget.

Discussion/Analysis: Transfer from Martin Admin Dues and Fees account to Martin Admin Professional Development account. A total transfer of $100 is being requested.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2015-2016 Budget.

Matthew Geary
Superintendent of Schools
Manchester, Connecticut
February 8, 2016
Manchester Public Schools  
Manchester, Connecticut

To: Accounting Department
Date: 1/5/16

School: Martin
Principal's Sign: 
Date of Approval: 1/28/16

**JUSTIFICATION (Required Field):**
Funds needed for employee prof. dev.

**SUBJECT: TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER:**

| DECREASE In whole dollars only: |
|---------------------------------
| $100.00 | Account # 4316 2410 5810 | Description: Admin. Dues & Fees |
| $____ | Account # ____ | Description: ____ |
| $____ | Account # ____ | Description: ____ |
| $100.00 | TOTAL DECREASE |

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**Accounting Department Only**

Board Approval Needed: Yes [x] No [ ]

Date of Board Approval: _____________________________

Date Transfer Completed ___________________________ Name: _______________________________
Town of Manchester
Board of Education

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: January 27, 2016

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2015-2016 Budget.

Discussion/Analysis: Transfer from Bowers Admin Contracted Services account to Bowers Admin General Supplies and Materials account. A total transfer of $1,625 is being requested.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2015-2016 Budget.

Matthew Geary
Superintendent of Schools
Manchester, Connecticut
February 8, 2016
Manchester Public Schools  
Manchester, Connecticut

To: Accounting Department
Date: January 27, 2016

School: Bowers
Principal's Sign: ___________  
Date of Approval: 1/28/16

**JUSTIFICATION (Required Field):**

Funds are needed in the general supply account. Contracted services, originally budgeted, are no longer needed due to the fact that a second author visit will be free of charge from CT Humanities.

**SUBJECT: TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER:**

<table>
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<tbody>
<tr>
<td>$1625.00</td>
<td>Account # 423011005430 Description: administration contracted services</td>
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<tr>
<td>$____</td>
<td>Account # _____ Description: _____</td>
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<td>Account # _____ Description: _____</td>
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<td><strong>$1625.00 TOTAL DECREASE</strong></td>
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<tbody>
<tr>
<td>$1625.00</td>
<td>Account # 423012405610 Description: administration general supplies</td>
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<tr>
<td>$____</td>
<td>Account # _____ Description: _____</td>
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<td>Account # _____ Description: _____</td>
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<td><strong>$1625.00 TOTAL INCREASE</strong> (Must match total decrease)</td>
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Accounting Department Only

Board Approval Needed: Yes [ ] No [x]  
Date of Board Approval: ________________  
Date Transfer Completed ________________ Name: ______________________

2-10
Town of Manchester  
Board of Education

To: Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Transfer of Funds
Date: January 27, 2016

Background: In accordance with Board of Education Policy 3160, Transfer of 
Funds between Categories, I am requesting the Board approve the 
following transfers in the FY 2015-2016 Budget.

Discussion/Analysis: Transfer from Systemwide Math Professional Development 
account to Systemwide Curriculum and Instruction Contract 
Services account. A total transfer of $6,000 is being requested.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of 
Education approve these transfers in the FY 2015-2016 Budget.

Matthew Geary  
Superintendent of Schools  
Manchester, Connecticut  
February 8, 2016
TRANSFER
Manchester Public Schools
Manchester, Connecticut

To: Accounting Department

Date: 1-29-2016

School: Central Office

Approval Signature:

Date of Approval: 1-29-16

JUSTIFICATION:
To fund additional contracted services

<table>
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<tr>
<th>SUBJECT: TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER</th>
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<tr>
<td>DECREASE: Professional Development</td>
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<tr>
<td>$ 6,000 Account #: 130 99221 5320 Description: Math PD</td>
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<td>$ Account #: Description:</td>
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<td>$ Account #: Description:</td>
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<tr>
<th>INCREASE: Contracted Services</th>
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<tbody>
<tr>
<td>$ 6,000 Account #: 402 99210 5430 Description: Contr. Services</td>
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<tr>
<td>$ Account #: Description:</td>
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<td>$ Account #: Description:</td>
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</table>

Accounting Department Only

Board Approval Needed: X Yes No

Date of Board Approval: 

Date Completed: Name: 

Z:Forms\Budget Transfers\Math PD to contracted Services.doc
Town of Manchester
Board of Education

To: Manchester Board of Education

From: Mr. Matthew Geary, Superintendent of Schools

Subject: Transfer of Funds

Date: January 27, 2016

Background: In accordance with Board of Education Policy 3160, Transfer of Funds between Categories, I am requesting the Board approve the following transfers in the FY 2015-2016 Budget.

Discussion/Analysis: Transfer from Systemwide Special Education Other Purchased Services account to Systemwide Special Education Consultants ($20,000) and Other Professional Services ($11,000) accounts. A total transfer of $31,000 is being requested.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education approve these transfers in the FY 2015-2016 Budget.

Matthew Geary
Superintendent of Schools
Manchester, Connecticut
February 8, 2016
Manchester Public Schools  
Manchester, Connecticut  

To: Accounting Department  
Date: 1/28/2016  

School: Central Office - Special Education  
Principal's Sign: [Signature]  
Date of Approval: 11/9/16  

JUSTIFICATION (Required Field):  
To replenish our Consultants & Other Professional Services accounts  

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<tr>
<th>SUBJECT: TRANSFER BUDGET MONIES FROM ONE LINE ACCOUNT TO ANOTHER:</th>
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<td>$31,000</td>
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<td><strong>$31,000 TOTAL DECREASE</strong></td>
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</table>

| **INCREASE** in whole dollars only:                          |
| $20,000  | Account # 20899120 5330  | Description: Consultants |
| $11,000  | Account # 20899120 5340  | Description: Other Professional Services |
| $       | Account #  |  | Description:               |
| **$TOTAL INCREASE (Must match total decrease)** |

**Accounting Department Only**  
Board Approval Needed: Yes [ ] No [ ]  
Date of Board Approval:  
Date Transfer Completed:  
Name:  

2-10
Town of Manchester  
Board of Education

To: Manchester Board of Education  
From: Matthew Geary, Superintendent of Schools  
Subject: Item for Appropriation, Bilingual Grant 2015-2016 FY  
Date: February 2, 2016

Background:  
The Connecticut State Department of Education has awarded funding under the Bilingual Education Grant FY 2015-2016. This grant will be used to support children identified as English Language Learners (ELL) in our schools.

Discussion/Analysis:  
The FY 2015-2016 Bilingual Education Grant will be used to purchase materials to support the language and transition needs of Bilingual students at each school and support parental activities for ELL students and families.

Financial Impact:  
The District has been granted $11,397 for the 2015-2016 FY.

Other Board/Commission Action:  

Recommendations:  
The Superintendent recommends that the Board of Education request the Board of Directors establish an appropriation for $11,397 under the FY 2015-2016 Bilingual Education grant, to be funded by the Connecticut State Department of Education.

Attachments:  
CT State Department of Education Notification of Grant Award of the Bilingual Education grant for the 2015-2016 FY.

Matthew Geary  
Superintendent of Schools  
February 8, 2016
STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

1. Grant Recipient
   MANCHESTER PUBLIC SCHOOLS
   45 NORTH SCHOOL STREET
   MANCHESTER, CT 06040-2022

4. Award Information
   Grant Type: STATE
   Statute: C.G.S.10-17a-h
   CFDA #: None
   SDE Project Code: SDE00000000000002
   Grant Number: 077-000 11004-17042-2016-82079-170032

2. Grant Title
   BILINGUAL EDUCATION

5. Award Period
   7/1/2015 - 6/30/2016

3. Education Staff
   Program Manager:
   Megan Alibicki (860) 713-6786
   Payment & Expenditure Inquiries:
   Karen Calabrese 860-713-6472

6. Authorized Funding
   Grant Amount: $11,397
   Funding Status: Final

7. Terms and Conditions of Award
   This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

   Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2015 and June 30, 2016 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2016. For grants awarded for two-year periods beginning July 1, 2015, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2017. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

   The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

   This grant has been approved.

2/1/2016
MaryAnne Butler

Box 2219 • Hartford, Connecticut 06145
An Equal Opportunity Employer
**BUDGET FORM**

**ED 114**

Fiscal Year: 2016
Grantee Name: MANCHESTER
Grantee: 077-003
Grant Title: BILINGUAL EDUCATION

Funding Status: Final
Vendor ID: 00077

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<th>SPID</th>
<th>Year</th>
<th>PROG</th>
<th>CF1</th>
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<td>82079</td>
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<td>$11,397</td>
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**Project Title:**

Project Code: SDE000000000002

**Grant Period:**

7/1/2015 - 6/30/2016

**Authorized Amount by Source:**

**CARRYOVER DUE:**

**CURRENT DUE:** $11,397

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<th>DESCRIPTIONS</th>
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<tr>
<td>917</td>
<td>INDIRECT COST</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$11,397</strong></td>
</tr>
</tbody>
</table>

**Original Request Date:** 7/23/2015

This budget was approved by Megan Alubicki on 1/20/2016.
### MANCHESTER PUBLIC SCHOOLS

#### School Begins: September 1, 2016

<table>
<thead>
<tr>
<th>2016</th>
<th>M</th>
<th>T</th>
<th>W</th>
<th>T</th>
<th>F</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
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<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
</tr>
<tr>
<td></td>
<td>29</td>
<td>30</td>
<td>31</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### School Ends: June 13, 2017

<table>
<thead>
<tr>
<th>2017</th>
<th>M</th>
<th>T</th>
<th>W</th>
<th>T</th>
<th>F</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
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<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
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<td></td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
<td>27</td>
</tr>
<tr>
<td></td>
<td>30</td>
<td>31</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 2016 - 2017 School Year

- **First day of school:**
  - Grades K - 7 and Grade 9: September 1
  - Grade 8 and Grades 10 - 12: September 2
  - Head Start (Early Release) September 12, and 13; (Full Day) September 14

- **New Teacher Orientation:** August 24 & 25
- **District Professional Development Days:**
  - (school not in session) August 29-31, November 8, 2016, and January 17, 2017
  - (half day) September 21, October 19, December 7, February 8, March 22, May 17
- **School Conferences/Early Release**
  - Grades Pre K - 6 ONLY
  - November 15
  - March 7

- **Grades Pre K - 12**
  - November 16 & 17
  - March 8 & 9

- **Abbreviated Day for Students on November 23 and June 13, or last day of school**

- **Holiday / Vacation Period**
  - September 5 - Labor Day
  - October 10 - Columbus Day
  - November 11 - Veterans Day
  - November 24-25 - Thanksgiving Recess
  - Dec 26 – Jan 2 - Vacation Period
  - January 16 - Martin Luther King Jr.
  - February 20-21 - Vacation Period
  - April 10 - 13 - Vacation Period
  - April 14 - Good Friday
  - May 29 - Memorial Day

Please see reverse for additional information.

In addition, automated notification of school closings are sent via School Messenger.
<table>
<thead>
<tr>
<th></th>
<th>Regular Day Systemwide Schedule</th>
<th>Abbreviated Day Systemwide Schedule</th>
<th>Conference Day Systemwide Schedule</th>
<th>Delayed Opening Systemwide Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Start</td>
<td>End</td>
<td>Start</td>
<td>End</td>
</tr>
<tr>
<td>MHS Grades 9 – 12</td>
<td>7:30 a.m.</td>
<td>2:05 p.m.</td>
<td>7:30 a.m.</td>
<td>12:05 p.m.</td>
</tr>
<tr>
<td>Illing Middle School Grades 7 – 8</td>
<td>8:15 a.m.</td>
<td>2:45 p.m.</td>
<td>8:15 a.m.</td>
<td>12:45 p.m.</td>
</tr>
<tr>
<td>Bennet Academy Grade 6</td>
<td>8:20 a.m.</td>
<td>2:45 p.m.</td>
<td>8:20 a.m.</td>
<td>12:45 p.m.</td>
</tr>
<tr>
<td>All Elementary Schools Grades Pre K – 5</td>
<td>9:05 a.m.</td>
<td>3:25 p.m.</td>
<td>9:05 a.m.</td>
<td>1:17 p.m.</td>
</tr>
<tr>
<td>Headstart</td>
<td>8:30 a.m.</td>
<td>2:30 p.m.</td>
<td>8:30 a.m.</td>
<td>11:00 a.m.</td>
</tr>
<tr>
<td>Bentley Alt. Ed.</td>
<td>8:10 a.m.</td>
<td>2:05 p.m.</td>
<td>8:10 a.m.</td>
<td>12:05 p.m.</td>
</tr>
<tr>
<td>M.R.A.</td>
<td>8:00 a.m.</td>
<td>2:20 p.m.</td>
<td>8:00 a.m.</td>
<td>12:20 p.m.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Mid-term Progress Reports</th>
<th>End of Marking Periods</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manchester High School Grades 9 - 12</td>
<td>September 30, 2016; December 8, 2016; February 27, 2017; May 3, 2017</td>
<td>November 3, 2016; January 18, 2017 (exams January 19-24); March 28; June 6, 2017 (exams June 8-13)</td>
</tr>
<tr>
<td>Illing Middle School Grades 7 - 8</td>
<td>September 30, 2016; December 8, 2016; February 27, 2017; May 3, 2017</td>
<td>November 3, 2016; January 18, 2017; March 28; June 6, 2017</td>
</tr>
<tr>
<td>Bennet Academy Grade 6</td>
<td>September 30, 2016; December 8, 2016; February 27, 2017; May 3, 2017</td>
<td>November 3, 2016; January 18, 2017; March 28; June 6, 2017</td>
</tr>
<tr>
<td>Elementary Schools Grades K - 5</td>
<td>October 7, 2016; January 13, 2017; April 21, 2017</td>
<td>November 3, 2016; February 24, 2017 June 6, 2017</td>
</tr>
</tbody>
</table>

In compliance with Board of Education policy 6111, in the event of school closings due to bad weather, make-up days will begin June 14 through June 23, 2017. If more than 8 (eight) days are needed, days will be taken from April vacation.
<table>
<thead>
<tr>
<th>School Begins: September 5, 2017</th>
<th>School Ends: June 14, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MANCHESTER PUBLIC SCHOOLS</strong></td>
<td></td>
</tr>
<tr>
<td><strong>2017 - 2018 School Year</strong></td>
<td><strong>2018</strong></td>
</tr>
<tr>
<td><strong>First day of school:</strong> Grades K – 7 and Grade 9: September 5</td>
<td><strong>January</strong></td>
</tr>
<tr>
<td>Grade 8 and Grades 10 - 12: September 6</td>
<td>1 2 3 4 5</td>
</tr>
<tr>
<td>Head Start: (Early Release) September 13, 14, and 15; (Full Day) September 18</td>
<td>8 9 10 11 12</td>
</tr>
<tr>
<td><strong>New Teacher Orientation: August 28 &amp; 29</strong></td>
<td>15 16 17 18 19 20 21 22</td>
</tr>
<tr>
<td><strong>District Professional Development Days:</strong> (school not in session) August 30 &amp; 31, September 1, November 7, 2017 and January 16, 2018</td>
<td>23 24 25 26 27 28 29 30</td>
</tr>
<tr>
<td><strong>(half day) October 4, December 6, 2017</strong></td>
<td><strong>February</strong></td>
</tr>
<tr>
<td><strong>February 7, March 21, and May 9, 2018</strong></td>
<td>1 2 3 4 5 6 7 8 9</td>
</tr>
<tr>
<td><strong>School Conferences/Early Release</strong></td>
<td><strong>March</strong></td>
</tr>
<tr>
<td><strong>Grades Pre K – 6 ONLY</strong></td>
<td>1 2 3 4 5 6 7 8</td>
</tr>
<tr>
<td>November 14 15 16 21 22 23 24 25 26 27</td>
<td>9 10 11 12 13 14 15 16 17 18 19 20</td>
</tr>
<tr>
<td><strong>Grades Pre K – 12</strong></td>
<td><strong>April</strong></td>
</tr>
<tr>
<td>November 15 &amp; 16 17 18 19 20</td>
<td>21 22 23 24 25 26 27 28 29 30</td>
</tr>
<tr>
<td><strong>March 7 &amp; 8</strong></td>
<td><strong>May</strong></td>
</tr>
<tr>
<td><strong>Abbreviated Day for Students on November 22 and June 14, or last day of school</strong></td>
<td>1 2 3 4 5 6 7 8 9 10 11 12 13</td>
</tr>
<tr>
<td><strong>Holiday / Vacation Period</strong></td>
<td><strong>June</strong></td>
</tr>
<tr>
<td>September 4 - 7 Labor Day</td>
<td>4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31</td>
</tr>
<tr>
<td>October 9 - 13 Columbus Day</td>
<td><strong>1 2 3 4 5</strong></td>
</tr>
<tr>
<td>November 10 - 14 Veterans Day</td>
<td><strong>January</strong></td>
</tr>
<tr>
<td>November 23 - 27 Thanksgiving Recess</td>
<td>1 2 3 4</td>
</tr>
<tr>
<td>Dec 25 - Jan 1 - Vacation Period</td>
<td>5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31</td>
</tr>
<tr>
<td>January 15 - Martin Luther King Jr.</td>
<td><strong>February</strong></td>
</tr>
<tr>
<td>February 19 - 23 - Vacation Period</td>
<td>1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31</td>
</tr>
<tr>
<td>March 30 - Good Friday</td>
<td><strong>March</strong></td>
</tr>
<tr>
<td>April 9 – 13 - Vacation Period</td>
<td>1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31</td>
</tr>
<tr>
<td>May 28 - Memorial Day</td>
<td><strong>April</strong></td>
</tr>
<tr>
<td><strong>Please see reverse for additional information.</strong></td>
<td><strong>May</strong></td>
</tr>
</tbody>
</table>

When it becomes necessary to close schools due to snow conditions or other unusual circumstances such as power failure, announcements will be made on the following TV/radio stations:

WVTI Channel 30, WFSB Channel 3, WTNH Channel 8, WDRC 1360 AM & 102.9 FM, WWPY 92.5 FM, WTN 1000 AM & 96.5 FM, WSS 95.7 FM, WHCN 100 FM

In addition, automated notification of school closings are sent via School Messenger.

1/4/16 kep

Adopted: TBD

Revised: TBD

Tentative High School Graduation Date: TBD

Total days = 182
## 2017-2018 SCHOOL YEAR

<table>
<thead>
<tr>
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<td>8:15 a.m.</td>
<td>2:45 p.m.</td>
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<td>8:20 a.m.</td>
<td>12:45 p.m.</td>
</tr>
<tr>
<td>Bennet Academy</td>
<td>9:05 a.m.</td>
<td>3:25 p.m.</td>
<td>9:05 a.m.</td>
<td>1:17 p.m.</td>
</tr>
<tr>
<td>Grade 6</td>
<td>8:30 a.m.</td>
<td>2:30 p.m.</td>
<td>8:30 a.m.</td>
<td>11:00 a.m.</td>
</tr>
<tr>
<td>All Elementary</td>
<td>8:10 a.m.</td>
<td>2:05 p.m.</td>
<td>8:10 a.m.</td>
<td>12:05 p.m.</td>
</tr>
<tr>
<td>Schools Grades Pre K - 5</td>
<td>8:00 a.m.</td>
<td>2:20 p.m.</td>
<td>8:00 a.m.</td>
<td>12:20 p.m.</td>
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<tr>
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</tr>
<tr>
<td>Grades 9 - 12</td>
<td>October 3; December 8, 2017; February 27; May 7, 2018</td>
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<td>Illing Middle School</td>
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</tr>
<tr>
<td>Elementary Schools</td>
<td></td>
</tr>
<tr>
<td>Grades K - 5</td>
<td></td>
</tr>
</tbody>
</table>

In compliance with Board of Education policy 6111, in the event of school closings due to bad weather, make-up days will begin June 15 through June 25, 2018. If more than 11 (eleven) days are needed, days will be taken from April vacation starting with Friday, April 13, 2018.