

MANCHESTER PUBLIC SCHOOLS

2021-2022 TIME & ABSENCE REPORTING SCHEDULE

REGULAR PAYROLLS	TIME REPORTING PERIOD	SUBMITTING DATE & KRONOS TIMESHEET APPROVAL	PAYROLL DATE
B2201	6/13/21-6/26/21	6/28/2021	7/2/2021
B2202	6/27/21-7/10/21	7/12/2021	7/16/2021
B2203	7/11/21-7/24/21	7/26/2021	7/30/2021
B2204	7/25/21-8/7/21	8/9/2021	8/13/2021
B2205	8/8/21-8/21/21	8/23/2021	8/27/2021
B2206	8/22/21-9/4/21	9/7/2021	9/10/2021
B2207	9/5/21-9/18/21	9/20/2021	9/24/2021
B2208	9/19/21-10/2/21	10/4/2021	10/8/2021
B2209	10/3/21-10/16/21	10/18/2021	10/22/2021
B2210	10/17/21-10/30/21	11/1/2021	11/5/2021
B2211	10/31/21-11/13/21	11/15/2021	11/19/2021
B2212	11/14/21-11/27/21	11/29/2021	12/3/2021
B2213	11/28/21-12/11/21	12/13/2021	12/17/2021
B2214	12/12/21-12/25/21	12/27/2021	12/31/2021
B2215	12/26/21-1/8/22	1/10/2022	1/14/2022
B2216	1/9/22-1/22/22	1/24/2022	1/28/2022
B2217	1/23/22-2/5/22	2/7/2022	2/11/2022
B2218	2/6/22-2/19/22	2/21/2022	2/25/2022
B2219	2/20/22-3/5/22	3/7/2022	3/11/2022
B2220	3/6/22-3/19/22	3/21/2022	3/25/2022
B2221	3/20/22-4/2/22	4/4/2022	4/8/2022
B2222	4/3/22-4/16/22	4/18/2022	4/22/2022
B2223	4/17/22-4/30/22	5/2/2022	5/6/2022
B2224	5/1/22-5/14/22	5/16/2022	5/20/2022
B2225	5/15/22-5/28/22	5/31/2022	6/3/2022
B2226	5/29/22-6/11/22	6/13/2022	6/17/2022
B2227	6/12/22-6/25/22	6/27/2022	7/1/2022

* IN ORDER TO PROCESS THE ACCRUAL FISCAL YEAR END, ABSENCES THROUGH 6/30 MUST BE POSTED FOR 7/1 EACH YEAR. QUESTIONS? PLEASE CALL THE PAYROLL OFFICE
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