

TOWN OF MANCHESTER

**EMPLOYEE AGREEMENT TO PARTICIPATE
IN THE DEFINED CONTRIBUTION RETIREMENT PLAN**

DATE: _____

NAME: _____

SOCIAL SECURITY NUMBER: _____

BOE DEPARTMENT: _____

DATE OF HIRE: _____

EFFECTIVE PARTICIPATION DATE: _____
(To be filled in by Bus. Office)

I hereby acknowledge participation in the Town's (BOE) Defined Contribution Retirement Plan also known as the Money Purchase Plan. I have been given information explaining the plan and I will contact the Town's (BOE) Defined Contribution Retirement Plan's representative at ING (Edward Jolly at 860 580-1635) in a timely manner to establish an account. I understand that my contributions will be deposited into a Money Market Fund with ING in my name until my choices for distribution are made with ING.

Signature

Date

Witness

Date